



# JUHU VILE PARLE GYMKHANA CLUB

Registered under  
The Bombay Public Trust Act 1950  
Registration No. Bom. F-5835

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**RULES OF JUHU VILE PARLE GYMKHANA CLUB**

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### I) GENERAL:

- 1) The following provisions shall be referred to as the Rules of JUHU VILE PARLE GYMKHANA CLUB read in conjunction with the bye-laws and shall be subject to the changes as decided by the Managing Committee from time to time.
- 2) Copies of these Rules will be placed in the Library and a copy will be available at the office on payment of Rs. 10/-.
- 3) All members of the Club shall be deemed to be aware of all the changes made, from the time, these are first posted on the Notice board of the Club.
- 4) Any question as to the interpretation or administration of the Rules shall be decided by the Managing Committee, whose decision shall be final.
- 5) a) The names of all Members of all Sub-Committees appointed by the Managing Committee shall be available in the Club office.  
b) All timings in force will strictly be adhered to. The Managing Committee reserves the right to change these timings. The staff will not be requested to remain beyond the schedule hours nor will the Club house or any other part of it will be kept open beyond the timings laid-down except for specified occasional circumstances.  
c) The charges for various facilities change from time to time. The Members are advised to ascertain the charges for facilities they choose to use.  
d) Complaints or suggestions should be made to the Hon. Secretary only in writing. A complaint-cum-suggestion book **and box**, is available at the Reception or in the **respective** department.
- 6) Food/beverage / **liquor** and other consumables are not permitted to be brought into the Club.

### II) ENTRY INTO THE CLUB:

- a) All members should carry their Swiping Card/ Identity Card while entering the Club. Members must enter their names and

membership no., in the register kept at the Reception desk before entering the Club. Similarly, whenever a member introduces guest/guests he/she must additionally fill in the guest slip (with the name of the Guest) available at the Reception desk.

- b) "If a member comes to the Club without the Identity Card for more than 3 times in a calendar month, from the fourth time onwards, he/she shall be charged Rs.50/- as penalty".
- c) Members are also requested to display and swipe the identity Card at health Club, Swimming Pool and any other sports department where the swiping facility is available to avoid penalty as per the above rules."

### III) CLUB OFFICE HOURS:

- 1) All members shall ensure that they leave the Club premises before the closing time. The Club staff has been instructed to report the names of those members who contravene these rules. **All gates will close at 11.30 P.M. on Weekdays and 12.30 A.M. on Saturdays, Sundays and Public Holidays.**
- 2) The member shall not leave the Club premises before their guests leave. A member shall ensure that his/her guest shall, at all times, be in the place/section as himself/herself.
- 3) The member shall be solely responsible for payment, other liabilities and behaviour of his/her guest.

### IV) MINIMUM DRESS REQUIREMENT:

- 1) Members and their guest are required to maintain an appropriate standard of dress on all occasions. The Managing Committee specifies minimum dress standards from time to time. At present:-

a) Entry into the Club is not permitted in night suits, lunges, etc

b) Gents wearing shorts, singlets, sandow banians, sleeveless Tees' are not permitted in Bar room, Dinning Rooms, Card Room, T.V. Room, Billiards, Library, Board Room and Club office.

The Member will also have to follow the dress code prescribed by the respective sport departments, which they use.

c) Ladies wearing soiled or sweaty clothes are also not allowed in the abovementioned areas.

Two strapped "V" shaped rubber/hawai chappals, and/or bathroom slippers are NOT permitted anywhere in the Club.

Any change, such as address, telephone nos., birth, death, marriage, divorce, adoption or any other change in the member's family must be communicated to the Club with the relevant documents, within a reasonable time of occurrence.

## VI) GUESTS:

- 1) A Member and/or his/her spouse may introduce guests, subject to such rules and bye-laws and on payment of such charges as may from time to time be prescribed by the Managing Committee. Members shall, in every case, pay the charges for such entertainment and shall be responsible for their guest's observance of the rules of the Club, including dress restrictions.
- 2) **No member shall introduce to the Club, any person whose presence has previously been adjudged by the Managing Committee to be undesirable or whose membership has been cancelled for not following the rules of the Club.**
- 3) a) A person shall not be introduced as a guest for more than **4 times** in a calendar month.  
b) If a person has already been introduced as a guest **4 times** in a calendar month by one or more members, no other member shall introduce the same person as a guest in the same calendar month.
- 4) In no circumstances, shall any guest be permitted to order, sign or pay for any supplies.
- 5) The member introducing a guest shall be responsible for the conduct and behaviour of the guest.
- 6) a) The members must accompany their guests at all times, while the guests are on the Club premises.  
b) The Guests must be registered at the Reception at the time of entry to the Club.  
c) In case, during the interim period another member asks the same guest to join him/her in the Club, then the guest is required to be reregistered as a guest of a particular member.  
d) In case an individual, who is found on the premises without being accompanied by a member and who is not found registered at the reception, or who is unable to establish himself/herself as a guest, shall be treated as trespasser and shall be acted upon accordingly.

## VII) CHILDREN:

- a) A child for the purpose of rules is a person who has not reached 18 years of age.
- b) All children above 5 years must be in possession of their Identity Card and produce the same whenever asked for.
- c) Children below 5 years must be accompanied by the parents at the Swimming Pool and shall observe stipulated timings for the children.
- d) Children below 12 years are not permitted in the Health Club.
- e) Children between below 21 years are not permitted in the Card Room/Bar.
- f) Entry to the Club may be denied to the children without Identity Cards/Swiping Cards.

- VIII) Scooters, roller skates, bicycles, perambulators are not permitted in the Club premises. Wheelchairs, where required, are permitted.
- IX) Servants/Attendants are not allowed to enter the Club even if introduced as guest. However, servants/attendants are restricted to the areas assigned to them (near Children park).
- X) Members availing of any sports facility must sign their guests' name alongwith their membership no and signature before commencing use of the particular facility.
- XI) **COACHES, INSTRUCTORS, TRAINERS, MARKERS, ETC.**  
The Club has engaged the services of Coaches, Markers and Instructors for the various sports facilities for use by the members.  
Direct arrangement with any of **them** for private/personal coaching, instruction or training without prior written information/**permission in writing** of the Club is strictly prohibited.  
Members are also not permitted to bring in outsider trainer/instructor for the purpose of personal coaching in the Health Club.
- XII) **CLUB PROPERTY:**
- 1) Members shall pay for all articles of the Club property, lost, broken and damaged by themselves/their guests or their children. The amount to be charged in each case shall be determined by the **Office Bearers**/ Managing Committee at their sole discretion.
  - 2) Members, their guests, found removing any Club property will be subject to severe disciplinary action, **including penalty as decided by the Office Bearers/Managing Committee.**
- XIII) **PERSONAL PROPERTY:**
- 1) The Club shall not be responsible for any loss or damage to property of Members or their guests, including property in the lockers.
  - 2) Members are requested not to leave behind their valuables unattended i.e. cellular phones, purses, wallets, lighters, gold ornaments, spectacles, wrist watches, etc., while they are playing games or participating in any activity in other areas of the Club. The Club/catering staff will not be responsible for any articles, which have been lost/or misplaced. Members are requested to keep their valuable articles in their own possession and safe custody.
- XIV) **MEMBERS EXCLUDED FROM EMPLOYMENT:**  
No member shall at any time be given employment of any nature unless approved by the Managing Committee.

- XV) 1) Food, snacks, beverage and all other consumables in general are not permitted to be served/eaten in the Reception area.  
2) Soft drinks and beer shall not be taken out of the Club premises.  
3) Liquor is not allowed to be carried out of the Bar.

XVI) **MUSICAL INSTRUMENTS, SINGING, ETC.**

- 1) Musical instruments, radio, tape-recorder and transistors or other instruments shall not be used in any part of the Club premises.  
2) Except for private parties for which Party area has been specifically booked and for Club events, no music, singing, noisy celebrations or political speeches are allowed in the Club.

XIX) **PHONE:**

Mobile phones may be used only in the open area of the Club (except during Club functions).

- 1) It is decided the Mobile phones must be switched off or put on silent/vibration mode at the designated areas like Health Club, Swimming Pool etc., as use of phones should not disturb other Members in the area.  
2) For receiving calls, phones are provided by the Club for making calls and pay phones are also available at specified locations.  
3) The following are the Club Board Nos.26206016 / 26205973 / 26205937. Kindly phone the board numbers for any assistance. All the departments / facilities have extension numbers. **You can reach required department / facility by dialing the extension number directly or through the Telephone Operator.**

XX) **PHOTOGRAPHY:**

- 1) Commercial photography and video shooting is not allowed inside the Club premises except with prior permission of the General Manager.  
2) At Club functions, photography or video shooting is permitted only by official photographer.

XXI) **NO SMOKING AREA:**

Smoking is not allowed in all closed areas of the Club and other designated areas.

Smoking is permitted in the designated smoking zone only.

XXII) **NOTICE & POSTERS:**

Except Club notices, other notices may be displayed in the Club, only with the permission of the Management.

### XXIII) SIGNING FACILITIES FOR MEMBERS CHILDREN:

Members' children are permitted to sign for all Club facilities. Members will be responsible for all the bills signed by their dependant member.

### XXIV) RESERVATION OF CLUB PREMISES:

- 1) a) Members of the Club may book Halls/Rooms for all days of the week – e.g. Activity Hall, Orchid Hall, Oyster Hall, Jasmine Room/Rose Room and whatever available place, fixed for the party/Seminar. etc.
- b) No Religious Havans or fire rites will be permitted. No Political meetings will be permitted.
- c) The Club premises shall not be booked and used for any occasion whereby there is a sale of tickets, advertisement or any other commercial arrangements are involved.
- d) All requirements of food, snacks, beverages, furniture hire, lights, crockery, cutlery and linen, etc., used for such occasions shall be arranged from the Club Caterers only.
- 2) When any of the above parts of the Club premises are engaged under these rules, the Office Bearers may close the same for normal use for such period/s, as they deem expedient.
- 3) The charges are inclusive of rental for A.C. as per the time slots as applicable for each accommodation.
- 4) **Marriage Ceremonies are not allowed.**
- 5) Bookings can only be made by the members of the Club, who have paid all their outstanding dues in full.

As hosts, it will be the responsibility of the member to be present throughout the function, sign all bills and complete formalities of the party before departure.

#### 6) **Advance Payment for Party Booking:**

While booking the abovementioned facilities, members will have to make advance payment in full of the total anticipated bill as per the rates given in the menu selected by them.

- 7) All arrangement for the party including the menu and supply of furniture decoration may be registered in writing with the Manager of the Club/F.B. Manager at least 24 hours before commencement of the party.
- 8) Booking will be treated as confirmed only after the advance payment is made.
- 9) Member booking for any of the above areas must ensure that their guest remain within the party area. Party guests moving into other areas of the Club is not permitted.

- 10) **Member can make advance booking for a period 180 days. However, the same member will be permitted to make another booking for additional slots at the additional charge, in case other area is not booked by another member and falls within the Club timings.**
- 11) No food or drinks and beverages will be brought into the Club from outside. However, liquor may be allowed to be brought in subject to corkage charges as determined and subject to Excise Rules in force.
- 12) The member hosting the party will be responsible for any loss, breakage of crockery, cutlery, glassware, etc., which will be paid for by him/her.
- 13) Rates of charges for the slots will be inclusive of air-conditioning in the Activity Hall, Orchid Hall, Oyster Hall, Jasmine Room/Rose Room etc.
- 14) Taxes will be levied extra wherever applicable.
- 15) Maximum of 10% guest in excess of original booking will be catered for. Charges will be levied accordingly.

#### **XIV) PERMISSION TO SERVE LIQUOR:**

Request for liquor permission for the function, if required must be made at least one week in advance. The Catering Manager may be contacted. However, the booking will be confirmed only, if advance payment is made as per the rules within one week of the booking. Payment is accepted only during the office working hours.

#### **XV) CANCELLATION AND REFUND:**

In the event of cancellation the refund will be given as follows:-

- a) 30 days or more before the date of the party – full amount less 40% on each charge.
- b) 7 to 29 days before the date of the party – full amount less 60% on each charge.
- c) Less than 6 days before the date of the Party – NO REFUND.

However, if a party is booked on the same date and time by another member, then full refund less 25% on each charge.

#### **XVI) MEAL TIMINGS:**

- i) Timings of the pantry services/Woods, Float, China Garden, Fast Food shall be adhered to.
- ii) The last order must be placed at least half an hour before the closing time.

#### **XVII) BOOKING OF TABLES:**

Booking of tables is not permitted. While waiting for another member/guest, a member may occupy one table for not more than 10 minutes.



### **XVIII) BAR TIMINGS:**

- 1) Bar timings must be adhered to.
- 2) Any liquor supplied in the Bar must be consumed in the Bar within the timings fixed for closing.
- 3) Liquor is not permitted to be carried out of the Bar.
- 4) Person below the age of 21 years are not allowed to enter the Bar or consume any liquor.
- 5) After the closure of bars, members are not permitted to remain in the lobby.

### **XIX) CAR STICKERS – PARKING RULE**

- 1) The present practice of giving two Car Stickers with Car numbers to each membership will continue, to facilitate parking in the front parking lot of the Club.
- 2) The Member should have the Car Sticker prominently stuck on the front wind shield of the car.
- 3) Parking of vehicle will be at the “Owner's Risk”.
- 4) Non-compliance with the Car Sticker Rule will invite penalty as under:-
  - a) 1st Instance - Rs. 100/-.
  - b) 2nd “ - Rs. 250/-.
  - c) 3rd “ - Rs. 500/-.
  - d) 4th “ - Rs. 1,000/-.

### **XX) RULES FOR AFFILIATED MEMBER**

An Affiliated Member, a Bonafide member of the Reciprocal Club shall be governed by the following rules of JVPG Club:-

- a) He/She can visit JVPG Club to a maximum of 30 Days in a year and a maximum of 4 days in a month.  
No entry fee shall be charged though cash payment shall be made for any facilities used at the Club.
- b) The reciprocating member of the Reciprocal Club shall be treated as a Temporary Member and shall not entertain guest within the Club.
- c) An affiliated member permanently residing in Mumbai city shall not be eligible to use the Club under the principle of Reciprocity.

Plot No. U-13, N. S. Road No. 13, Opp. Juhu Bus Depot,  
J.V.P.D. Scheme, Juhu, Mumbai - 400 049.